



## Town of Paradise

### Planning and Protective Services Committee Meeting

October 11, 2022, 5:00 p.m.

#### Chambers

Council Present: Kimberley Street, Deputy Mayor, Chairperson  
Glen Carew, Councillor  
Dan Bobbett, Mayor, Ex-Officio (*Arrived at 7:10 pm*)

Council Absent: Deborah Quilty, Councillor

Staff Present: Lisa Niblock, CAO (*Arrived at 7:10 pm*)  
Alton Glenn, Director of Planning and Protective Services  
Lorelei Dean, Manager of Development Services  
Dawn Doody, Administrative Assistant

---

#### 1. **Safety Moment**

Deputy Mayor Street shared a safety moment.

#### 2. **Adoption of the Agenda**

The agenda was adopted with the addition of five agenda items under New/Other Business.

#### 3. **Adoption of the Minutes**

The minutes were approved and adopted as presented.

#### **4. Business Arising from the Minutes**

Committee asked for an update on the following items.

##### **a. 31 Sunvalley Drive**

Committee were advised work is completed as requested.

##### **b. 18 Gosse's Road**

Committee were advised work is completed as requested.

##### **c. Sgt Donald Lucas Drive Update**

Committee asked if a letter was sent to the residents regarding the busting. The Director will follow up with the Developer to ask for an update.

#### **5. Municipal Plan and Regulations Policy Initiatives and Amendments**

##### **a. Fence and Retaining Wall Regulations Review – Status Update**

Committee discussed the report provided by the Town Planner. Town Planner is checking with other Municipalities and internally with Infrastructure and Engineering and Public Works for best practices and recommendations.

#### **6. Planning and Development**

##### **a. Basic Development Landscaping Requirements**

Committee discussed the landscaping requirements on areas with retention ponds. Committee was advised that landscape plans are submitted and approved for work of this type. Work is confirmed prior to the release of securities.

**b. 354 Buckingham Drive – DA – Accessory Building**

Committee recommend proceeding to advertise and send to Council to approve with the thirteen conditions subject to no objections received. Committee discussed whether Real Property Reports should be required for these large accessory building.

**c. 3 Legend Drive – HBB Trauma Healing**

Committee recommend proceeding to advertise only and bring back to Committee for further consideration.

**d. 33 Balsamwood Road – Accessory Building**

Committee recommend proceeding to advertise and send to Council to approve with the thirteen conditions subject to no objections received.

**e. Building Permits Sept 5 - Oct 5**

The Committee was provided with a list of permits from September 5-October 5, 2022.

**7. New/Other Business**

**a. Departmental Budget Discussion 2023**

The Director brought forward items to be considered for inclusion in the Departmental budget for the upcoming year. The Committee discussed the submission and provided feedback and suggestions. The budget creation process will continue with each Town Department building a component of the overall Town budget.

**b. Lanark Connection**

Committee were provided with an update on the progress of the road connection.

**c. Octagon Pond Development**

The plan is submitted and currently being reviewed on a staff level.

**d. Municipal Enforcement Staffing**

Committee was provided with an update on the staffing numbers.

**e. 1673 Topsail Road**

The applicant has been issued a Development Approval and there have been discussions about the future uses/potential of the property.

**f. Roaming Cat Issue**

The Director will follow up with Communications on a request by Committee for a posting concerning the responsibilities of pet owners.

**8. Next Meeting**

The next meeting will be held on October 20, 2022.

**9. Adjournment**

The meeting adjourned at moved to a privileged meeting.