



**Town of Paradise**  
**Administration and Corporate Services Committee Meeting**

**April 26, 2023, 5:00 p.m.**  
**Virtual Meeting**

Council Present: Elizabeth Laurie, Councillor, Chairperson  
Patrick Martin, Councillor  
Larry Vaters, Councillor  
Kimberley Street, Deputy Mayor (Guest)

Staff Present: Lisa Niblock, CAO  
Terrilynn Smith, Director, Corporate Services  
Angelina Richards, Administrative Assistant

Staff Absent: Lana Roberts, Administrative Assistant

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**1. Safety Moment**

Councillor Laurie brought forward a safety moment on food safety.

**2. Adoption of the Agenda**

The agenda was approved as submitted. There was one item added under New/Other Business.

**3. Approval of Minutes**

a. Minutes from Corporate Services Committee Meeting, April 14, 2023.

The minutes of the April 14, 2023 meeting were reviewed and approved.

**4. Business Arising from the Minutes**

There was no business arising from the minutes.

**5. New/Other Business**

a. Strategic Plan

a. Minutes - April 13, 2023

The minutes from the Strategic Plan Bi-Weekly Meeting was attached for information purposes.

b. Municipal Awareness Days Engagement

The committee discussed the Strategic Plan Engagement in the high schools and during Municipal Awareness Days.

b. Cheque Register

The cheque register from February and March were circulated for information purposes.

c. FCM Board

The committee discussed the process for seats on the FCM Board. The committee will discuss further after the FCM Conference in June.

d. 2023 Bowl for Heart Donation Request

The committee discussed a request from the 2023 Bowl for Heart and recommended proceeding with sponsoring a team.

e. Atlantic Mayors Congress

The committee discussed the status of membership with the Atlantic Mayors Congress and recommended proceeding with renewing the membership.

**6. Adjournment**

Meeting adjourned at 5:32 pm.