



Town of Paradise
Administration and Corporate Services Committee Meeting

August 10, 2022, 4:30 p.m.
Virtual Meeting

Council Present: Elizabeth Laurie, Councillor, Chairperson
Patrick Martin, Councillor
Dan Bobbett, Mayor, Ex-Officio

Council Absent: Larry Vaters, Councillor

Staff Present: Lisa Niblock, CAO
Terrilynn Smith, Director, Corporate Services
Liam Kavanagh, Finance Supervisor
Diane Keough, Communications Manager
Lana Roberts, Administrative Assistant

Guests: Kelsea Hayward, BDO Canada
Kelsie Montgomery, BDO Canada

1. Safety Moment

Councillor Laurie brought forth a safety moment.

2. Adoption of the Agenda

Agenda approved as submitted.

3. Approval of Minutes

a. Minutes from Corporate Services Committee Meeting, July 13, 2022.

Reviewed and approved.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. **New/Other Business**

a. Presentation - Draft Audited Financial Statements

Staff from BDO Canada gave a presentation of the draft audited financial statements for the year ending December 31, 2021. This also included an audit report which explains the approach to the audit and any significant risks identified and results of the audit work.

b. Insurance Claim – Depot Yard

There was an update on the insurance claim regarding the items and property affected including the insurance coverage and the applicable deductibles. AON has started the claims process with the insurer (Aviva).

c. Alzheimer Society - Coffee Break

The Town received information on hosting a 'Coffee Break' with proceeds in aid of the Alzheimer Society. The Committee is in support of this, and staff will organize the 'coffee break' and a small donation will be made to the Alzheimer's Society.

d. Pension Plan Correspondence

The Town received correspondence from the Department of Municipal and Provincial Affairs relating to the exemption from solvency funding requirements.

e. NL 911 - Notice

This is for informational purposes for the Committee.

f. Resident Request - Halloween 2022

The Town received a request from a resident asking if the Town would consider holding Halloween on a weekend.

The Committee discussed and is not in favour of changing this holiday. Staff will contact the resident and advise.

g. Committee Terms of Reference

The Committee discussed and agreed that no changes are needed to be made to the Terms of Reference.

6. **Adjournment**

Meeting adjourned at 5:55.