



Town of Paradise
Administration and Corporate Services Committee Meeting

August 30, 2023, 11:30 a.m.
Virtual Meeting

Council Present: Elizabeth Laurie, Councillor, Chairperson
Patrick Martin, Councillor
Larry Vaters, Councillor
Dan Bobbett, Mayor, Ex-Officio

Staff Present: Lisa Niblock, CAO
Terrilynn Smith, Director, Corporate Services
Diane Keough, Communications Manager
Lana Roberts, Administrative Assistant

1. Safety Moment

Councillor Laurie brought forth a safety moment for the Committee.

2. Adoption of the Agenda

The agenda was approved as submitted.

3. Approval of Minutes

a. Minutes from Corporate Services Committee Meeting August 9, 2023.

The minutes were reviewed and approved.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. New/Other Business

a. Management Letter

The final letter has been received and there are no changes from the draft that was circulated at the previous committee meeting.

b. MNL Report - Infrastructure Paradise

A report from MNL regarding the allocation and distribution of federal infrastructure funding, including projects completed by the Town using this funding was presented for informational purposes.

c. MNL Sponsorship Request

The Town received a request from MNL to sponsor their upcoming annual Conference in St. John's. The Committee recommended sponsoring the conference.

d. Intelligent Futures

The minutes of the biweekly meeting held on August 3 was circulated for review.

e. Traffic Calming Communications Update

An update was given to the committee on the planned communication to residents on the results of the traffic calming measures that have been implemented.

f. 2023 Outstanding Business Taxes

The Committee was given an update on the 2023 outstanding business taxes.

g. 2024 Budget Preparation Timeline

The Committee was given the proposed timeline for the preparation and completion of the 2024 Budget.

It was noted that rather than presenting departmental budgets at each individual committee, all budget presentations will take place at committee of the whole meetings.

6. Adjournment

Meeting adjourned at 12:25.