



Town of Paradise

Administration and Corporate Services Committee Meeting

**February 14, 2024, 5:00 p.m.
Boardroom**

Council Present: Larry Vaters, Councillor, Chairperson
Patrick Martin, Councillor
Dan Bobbett, Mayor

Council Absent Elizabeth Laurie, Councillor

Staff Present: Terrilynn Smith, Director, Corporate Services
Cathy Broydell, Manager of Finance
Diane Keough, Manager of Communications
Angelina Richards, Administrative Assistant

Staff Absent: Lisa Niblock, CAO
Lana Roberts, Administrative Assistant

1. Safety Moment

Councillor Vaters brought forward a safety moment regarding snow clearing.

2. Adoption of the Agenda

The agenda was adopted as presented.

3. Approval of Minutes

The minutes were approved as submitted.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. New/Other Business

a. Seniors Tax Accounts

There are some senior accounts that are not in good financial standing with the Town and therefore at risk of losing the discount. There are approximately 40 accounts. Staff will reach out to these residents with a letter to notify them and give them the opportunity to make arrangements for payment and or payment plan so they can continue to avail of the discount.

b. Cheque Register - January 2024

The cheque register was circulated for information purposes.

6. Adjournment

The meeting adjourned at 5:20 pm and moved to a privileged meeting.