



Town of Paradise
Administration and Corporate Services Committee Meeting

February 15, 2023, 5:00 p.m.
Boardroom

Council Present: Elizabeth Laurie, Councillor, Chairperson
Patrick Martin, Councillor
Larry Vaters, Councillor
Dan Bobbett, Mayor, Ex-Officio
Kimberley Street, Deputy Mayor (Virtual Guest)

Staff Present: Lisa Niblock, CAO
Terrilynn Smith, Director, Corporate Services (Virtual)
Diane Keough, Manager of Communications
Elizabeth Piercey, Manager of Purchasing & Risk Management
Angelina Richards, Administrative Assistant

1. Safety Moment

Councillor Laurie brought forward a safety moment to the committee.

2. Adoption of the Agenda

The agenda was approved as submitted.

3. Approval of Minutes

a. Minutes from Corporate Services Committee Meeting, February 1, 2023

The minutes of the February 1, 2023, minutes were reviewed and approved.

4. Business Arising from the Minutes

Councillor Vaters asked for an update on the summer student programs. Director Smith responded that they are awaiting a response and that staff will follow up.

5. New/Other Business

a. Cheque Register - January

The cheque register for January was circulated for information purposes.

b. Code of Conduct - Municipal Officials

The Draft Code of Conduct for Municipal Officials was circulated for review and the recommendation is to bring this document to Council for adoption.

c. 2022 Viewership of Webcast Public Council Meetings

Manager Keough presented the committee with the statistics regarding the Viewership of Webcast Public Council Meetings.

6. Adjournment

The meeting adjourned at 6:55 pm and went into a Privileged meeting.