



Town of Paradise
Administration and Corporate Services Committee Meeting

March 1, 2023, 5:00 p.m.
Virtual Meeting

Council Present: Elizabeth Laurie, Councillor, Chairperson
Patrick Martin, Councillor
Larry Vaters, Councillor
Dan Bobbett, Mayor, Ex-Officio

Staff Present: Lisa Niblock, CAO
Terrilynn Smith, Director, Corporate Services
Diane Keough, Manager of Communications
Lana Roberts, Administrative Assistant

1. Safety Moment

Chairperson Laurie brought forth a safety moment regarding daylight savings time.

2. Adoption of the Agenda

Agenda approved as submitted.

3. Approval of Minutes

- a. Minutes from Corporate Services Committee Meeting February 15, 2023
Reviewed and approved.

4. Business Arising from the Minutes

No business arising.

5. New/Other Business

- a. Paradise Strategic Plan Meeting Minutes
The minutes of the last Strategic Plan meeting was circulated for informational purposes.
- b. National Forest Week 2023
This correspondence was sent to the Mayor's attention. The request does not fall under the Town's donation policy. Staff will respond to advise.
- c. Strategic Plan - Weekly Update
The consultant provides a weekly update on the status of the Strategic Plan. This was circulated to the committee for information purposes.
- d. NEAJC Minutes
Circulated for informational purposes.
- e. Combating Antisemitism in Newfoundland
The Committee discussed and agreed that this will be an item for the Diversity Committee once established.
- f. City Status
This item was discussed at the ACS Committee meeting on February 1st and committee asked for it to be deferred.

The Committee agreed to further investigate at the upcoming UMC meetings and to bring back to Committee once more information is obtained.
- g. COVID-19 Policy and COVID-19 Vaccination Policy
Director Smith advised the Committee that the Covid-19 policy was put in effect when the Province of Newfoundland and Labrador was at COVID Alert level 5 during the pandemic and the Vaccination requirements are no longer current and therefore these policies should be rescinded. Committee agreed to rescind both policies.
- h. 2023 Legal Rate Proposal
CAO Niblock gave an update on the 2023 legal rate proposal from Stewart McKelvey. The recommendation is to continue with the firm. Committee discussed and agreed.

i. Good News Stories

Director Smith advised that staff have been brainstorming various ways to promote the Town and to relay good news stories to residents including highlighting Town projects and initiatives. Staff will follow up with a memo for Committee to further advise plans for 2023.

6. Adjournment

Meeting adjourned at 5:31 and moved to the Privileged Meeting.