



Town of Paradise
Administration and Corporate Services Committee Meeting

May 11, 2023, 12:00 p.m.
Virtual Meeting

Council Present: Elizabeth Laurie, Councillor, Chairperson
Patrick Martin, Councillor
Larry Vaters, Councillor
Dan Bobbett, Mayor, Ex-Officio

Staff Present: Lisa Niblock, CAO
Terrilynn Smith, Director, Corporate Services
Lana Roberts, Administrative Assistant
Elizabeth Piercey, Manager of Purchasing & Risk Management

1. Safety Moment

Chairperson Laurie brought forth a safety moment regarding pedestrian traffic.

2. Adoption of the Agenda

The agenda was approved as submitted.

3. Approval of Minutes

a. Minutes from Corporate Services Committee Meeting, April 26, 2023.

The minutes were reviewed and approved.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. New/Other Business

a. Funding Request

The Town received a request from a resident for funding for educational purposes. The Committee discussed and agreed that this request does

not fall under the current donation policy, therefore, the Committee cannot approve at this time. However, it was noted that the current policy is under review and will be updated to a more broad-based policy in the near future.

b. Commercial Insurance Renewal

The Committee discussed and recommended renewing the Town's commercial insurance coverage for 2023-2024 with AON Reed Stenhouse Inc in the amount of \$407,061.00 + tax. This will be brought to the next Council meeting for approval.

6. Adjournment

The meeting adjourned at 12:45.