



**Town of Paradise**

**Administration and Corporate Services Committee Meeting**

**November 13, 2024, 5:00 p.m.  
Boardroom**

Council Present: Larry Vaters, Councillor, Chairperson  
Dan Bobbett, Mayor, Ex-Officio (Virtual)  
Tommy Maher, Councillor  
Deborah Quilty, Councillor

Staff Present: Lisa Niblock, CAO  
Tara O'Brien, Manager, Human Resources  
Cathy Broydell, Manager, Finance  
Diane Keough, Manager, Communications

Staff Absent: Terrilynn Smith, Director, Corporate Services

Guests: Glen Carew, Councillor (Virtual)  
Kimberley Street, Deputy Mayor (Virtual)

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**1. Safety Moment**

Councillor Vaters brought forth a safety moment for the committee.

**2. Adoption of the Agenda**

The agenda approved with two additions.

**3. Approval of Minutes**

The minutes approved as presented.

**4. Business Arising from the Minutes**

There was no business arising from the minutes.

**5. New/Other Business**

a. Update: Radon Kits

The committee was given an update on the status of radon test kits.

In November, the Town will be participating in the '*100 Radon Kit Test Challenge*'. This is a free program provided through Take Action on Radon and sponsored by Health Canada which includes a Radon Information Session that covers the health effects of radon, why it is a concern in the area, and what Health Canada recommends for homeowners. Free test kits will be available to 100 households, with testing details provided during an information session. The information session is scheduled for Monday, November 25, 2024, at 7:00 pm. Participants can sign up online and a link will be sent to join the online session.

Participants will be able to pick up their radon test kit during office hours beginning on Tuesday, November 26, through to Friday, November 29, at the Town Hall. The Committee discussed and agreed that this is a great initiative.

b. Towns & Local Service Districts

There was an update on the changes to the legislation. It was noted that the committee meetings will remain the same through December. CAO Niblock has a meeting scheduled for next week with the Administrative Assistants to advise them of the changes.

c. Municipalities NL Increase

The committee was informed that at the most recent MNL general meeting, it was communicated that there will be a 5 percent increase for all municipalities for 2025.

d. Update on Lift Station 10 - Costs

The committee discussed the current situation at lift station 10 and it was advised that the majority of costs will be for staff overtime, as they are working around the clock, and the costs for pumper trucks.

The State of Emergency has been extended until Friday, November 15th. There will be another update with staff on Friday afternoon.

It was also noted that CAO Niblock has been in contact with the province, and they have provided information on possible funding.

**6. Adjournment**

Meeting adjourned at 5:55pm and moved to the privileged meeting.