



Town of Paradise
Public Works Committee Meeting

January 11, 2023, 5:00 p.m.
RPYCC Boardroom

Council Present: Patrick Martin, Councillor, Chairperson
Kimberley Street, Deputy Mayor
Dan Bobbett, Mayor, Ex-Officio
Elizabeth Laurie, Councillor
Larry Vaters, Councillor (Guest)
Glen Carew, Councillor (Guest)
Debbie Quilty, Councillor (Guest)

Staff Present: Lisa Niblock, CAO
Terrilynn Smith, Director of Corporate Services
Nelson Whalen, Director of Public Works
Jerry Young, Foreperson, Public Works
Brian Dredge, Foreperson, Public Works
Melanie Preston, Administrative Assistant

Special Guests: Steve Tessier, Waterwerks Agency
Katie Baird, Waterwerks Agency
Rachel Tessier, Waterwerks Agency

1. Safety Moment

Councillor Martin shared a safety moment with committee.

2. Adoption of the Agenda

The agenda was adopted as presented.

3. Adoption of the Minutes

The minutes were adopted as presented.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Business Arising from the Council Meeting

There was no business arising from the council meeting minutes.

6. New/Other Business

a. Green Goal Presentation – Waterwerks Agency

Waterwerks Agency representatives attended the meeting and presented committee and fellow council members the Green Goal project aimed as an educational programming and awareness campaign on the benefits of the 4 Rs – Reduce, Reuse, Repair, Recycle.

b. Qualified Vendor List Policy

Committee discussed the Qualified Vendor List Policy, previously titled the Hiring of Snowclearing Equipment policy, and recommend proceeding with the suggested changes.

c. Duck Crossing Topsail Road

The committee discussed the installation of duck crossing signs on Topsail Road and recommend not installing signs in the area as it would cause distraction to motorists.

d. Regional Water & Wastewater Meeting

The committee were provided the minutes from both meetings for information purposes only.

e. CO1 Green Goal Project

The committee discussed the suggestion for Waterwerks to prepare an animated video for older school aged children to raise awareness on the Green Goal Project. The recommendation from the committee was to proceed with the production of this video.

f. Funding Application MMSB - For Information Only

The committee was informed that the application submitted under the 2022-2023 Community Waste Diversion Fund through MMSB was successful and the Town will be awarded \$10,000.

g. New 3500 Series Pickup

The Committee discussed the purchase of a new 3500 series pickup (2024 Chevrolet Silverado 3500HD) for the towns existing fleet and recommend proceeding to award Hickman Motors as per the quoted price.

h. Supply One New Municipal Street Sweeper

Staff informed the committee that the Town had one (1) company submit a qualifying bid for the supply and delivery of one (1) New Municipal Street Sweeper. The committee recommend proceeding with the purchase of the Municipal Street Sweeper as per the tender price provided.

i. Purchase of two new Front-End Loaders

The committee was informed that the town recently tendered for supply and delivery of two (2) new Front-End Loaders complete with snow clearing attachments. The lowest (acceptable) quoted price submitted was supplied by Wajax. The committee recommend proceeding to award Wajax for the supply and delivery of two (2) new Front-end Loaders as per the quoted tender price.

j. Supply & Delivery of one Rear Loading Waste Collection Truck

Staff informed the committee that the Town recently invited tenders for the supply and delivery of one (1) new Rear Loading Waste Collection Truck. There were two (2) companies that submitted qualifying bids by the tender closing time. The committee recommended awarding the to the lowest bid price submitted by Saunders Equipment Ltd.

7. Reports

a. Transportation Maintenance Reports - October 24 - December 2, 2022

The transportation reports were submitted for information only.

b. Vehicle Maintenance Reports - October 31 - December 6, 2022

The vehicle reports were submitted for information only.

8. Adjournment

The meeting was adjourned at 6:30pm.