



Facility Rental Request Form Recreation and Community Services

Requested time submitted is NOT guaranteed until reviewed by Recreation Reception and payment confirmation on the invoice is received in full at the time of booking.

Section 1: General Information

Submission Deadline:

- ❖ All one-time private rental requests must be submitted at least one (1) month prior to request date and within the current Recreational Season.
- ❖ Only requests for One-Time Rentals should be completing this form. Please ask Reception for further assistance regarding Regular Seasonal Rentals or Special Events.

Section 2: Rental Details *All prices listed are HST included*

Today's Date: _____

Rental Date: _____

Paradise Double Ice Complex *(Resumes Fall 2022)*

- Rink A (12:30pm-1:30pm) - \$180 **AND** Arena Multi-Purpose Room (1:30pm-2:30pm) - \$50
- Rink A (2:30pm-3:30pm) - \$180 **AND** Arena Multi-Purpose Room (3:30pm-4:30pm) - \$50

Rotary Paradise Youth Community Centre *(Resumes Fall 2022)*

- Resource Room B
 - Child's Birthday Party (Saturdays & Sundays 1:30pm-4:30pm) - \$75
 - Baby/Bridal Shower (Saturdays & Sundays 1:30pm-4:30pm) - \$100
- Hedley Blundon Gymnasium (Saturdays & Sundays 3:00pm-5:30pm) - \$115

St. Thomas Community Center

- Baby/Bridal Shower -Saturdays & Sundays (1:30pm-4:30pm) -\$125
- Child's Party – Saturdays & Sundays (1:30pm-4:30pm) - \$100
- Weddings- Fridays & Saturdays (Between 8:00am-11:00pm) - \$300
- Other Functions: Fridays & Saturdays (Between 8:00am-11:00pm) - \$200

Friday & Saturdays: 6:00pm-11:00pm *(Proof of Liquor License is required for alcohol functions)*

- Evening Alcohol Functions - \$150
- Non-Alcohol Evening Functions - \$125

Arena Multi-Purpose Room *(Resume Fall 2022)*

- Sundays (1:30pm-4:30pm) - \$50/Hr

Section 3: Client Information

Name: _____

Mailing Address: _____

City: _____ Postal Code: _____

Phone: _____ Cell Phone: _____

Email: _____

Organization Type: Registered Non-Profit Corporate Community Group School/Educational

Recreational Private Other: _____

Event Name (if applicable): _____

Section 4: Notes (Internal Use Only)

Approval of request (office use only): Yes No

Date of Approval: _____

Staff Signature for Approval: _____

Management Signature (If applicable): _____

Privacy Notice: The personal information in this form is being collected under the authority of section 61(c) of the Access to Information and Protection of Privacy Act, 2015, for the purpose of rentals and program and service delivery with the Town of Paradise. Please note that the information you provide can be subject to an Access to Information request. If you have any questions about the collection, use and disclosure of your personal information, please contact the Town of Paradise, 709-782-1400.