



Title: Hydrant Use Policy	External
Department: Public Works and Engineering	Policy Number- PWE 001
Approval Date: November 21, 2013	Implementation Date: November 21, 2013

BACKGROUND

By establishing a procedure for hydrant use the Town of Paradise is able to protect its water system infrastructure by ensuring only qualified users operate the Town's system components. This policy replaces the past policy titled: Connection from Fire Hydrants to Residents-ENGPUB020.

OBJECTIVE / PURPOSE

This policy establishes a procedure for dealing with requests from individuals wishing to operate a hydrant.

DEFINITIONS

N/A

POLICY STATEMENT

Any person wishing to operate a hydrant must apply with the Town who will issue a permit. Once the permit is issued the hydrant will be operated by Town personnel only, residents are not permitted to operate a hydrant.

GUIDELINES AND PROCEDURES

1. Hydrant Operation:

- (i) All residents wishing to utilize a hydrant shall make application to the Town stating the reason for the hydrant permit, the location of the hydrant required and, the time the hydrant is required.
- (ii) The hydrant shall only be operated by Town personnel who are knowledgeable in the operation of hydrants.
- (iii) Hydrants shall be operated using only an approved hydrant wrench
- (iv) A damage deposit of \$250 shall be placed at the Town Hall which will be refunded upon completion of an inspection of the hydrant by a Town representative. If a hydrant has been damaged during the time of hydrant permit, the full cost of the repairs shall be borne by the applicant and/or the repair cost shall be deducted from the \$250 damage deposit.
- (v) The issuance of hydrant permits shall be at the sole discretion of the Town of Paradise.

2. Connection from Fire Hydrants to Residents:

The Town will not normally permit private residences on wells to connect temporarily to fire hydrants. In cases where it is found the Town has caused loss of water in a private well, the Town may use a hydrant as a temporary water supply. This method of water supply may be used provided there is no threat of contamination to the public water supply by using all necessary materials, including but not limited to, pipe, shut-off valves and a back flow presenter. The Town has the sole discretion to determine if such a use will be permitted.

POLICY REVIEW

This policy may be subject to review baring new experience or new knowledge.

Chief Administrative Officer: *Robert C. Cram* Date: *Dec 6/13*