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| <b>Title:</b> Arterial and Collector Road Lane Closures | <b>Internal/ External</b>                     |
| <b>Department:</b> Public Works and Engineering         | <b>Policy Number:</b> PWE- 004                |
| <b>Approval Date:</b> December 18, 2013                 | <b>Implementation Date:</b> December 18, 2013 |

## BACKGROUND

To decrease inconvenience for commuters in the Town of Paradise the following policy has been developed and replaces the previous, 'Topsail Road Lane Closures' policy, approved by Council on November 2, 2002, M04-347.

## PURPOSE/OBJECTIVES

The purpose of this policy is to outline the requirements for arterial and collector roadway lane closures during construction.

DEFINITIONS: n/a

## POLICY STATEMENT

Except in case of emergency as determined by the Town, work shall be restricted along arterial and collector roadways as follows, unless otherwise approved by council:

- (i) No lane closures between 7:00am and 9:00am in direction of morning commute,
- (ii) No lane closures between 4:00pm and 6:00pm in direction of evening commute.

## GUIDELINES AND PROCEDURES

1. **Violation:** Anyone found in violation of these conditions will be subject to a \$500 fine per occurrence which will be deducted from the security deposit.
2. **Council Approval:** Council approval requires a minimum of seven (7) days' notice prior to lane closure.
3. **Traffic Control:** A minimum of 1 lane must remain open, in each direction for 3-5 lane roads. A minimum of 1 lane must be maintained for two lane roads. Traffic control is required for all lane closures; including the appropriate number of flag persons. All signage must be per the city of St. John's Traffic Control Manual.

4. Media: Prior to any lane closure the media is to be notified by the contractor at their own expense. All media releases are to be forwarded to the town for approval prior to being advertised. Content and duration of media announcements is at the discretion of the town. Public announcements must indicate duration of lane closures from beginning of construction to expected date of completion. This message is to be broadcast on all available radio stations, prior to work commencing to inform residence prior to their commute.

#### REVIEW

This policy shall be subject to review one year following implementation, or following new experience and/or new knowledge.

Chief Administrative Officer: Barbara Comby Date: Jan 7/14