



Title: Neighborhood/Block Party Policy	External
Department: Recreation and Leisure	Policy Number: RL- 003
Approval Date: December 17 th , 2013	Implementation Date: December 18 th , 2013

BACKGROUND

The Town of Paradise, in the interest of developing community spirit and camaraderie among various neighbourhoods within the Town, has set up the following guidelines for the organization of Neighbourhood/Block Parties.

This policy was approved by Council on Tuesday December 17th, 2013.

PURPOSE/OBJECTIVE

This policies purpose is to outline the expectations of the Town of Paradise towards its residents regarding the planning of neighbourhood/block parties to ensure an enjoyable and safe event.

DEFINITIONS: n/a

POLICY STATEMENT

Any resident of the Town of Paradise wishing to organize a neighbourhood or block party must apply in writing to the Town. All residents are required to adhere to municipal and provincial bylaws applicable to their event.

GUIDELINES/PROCEDURES

1. **Application:** Anyone interested in organizing a Neighbourhood/Block Party must apply in writing to the Town. The application letter must include:
 - i. Two contact names and phone numbers.
 - ii. Name of street/streets involved.
 - iii. Sketch of how traffic will be closed off and/or controlled during event.
 - iv. Date and times involved.
 - v. Any other pertinent information (ie: alcohol, forms of entertainment, etc).
2. **Safety:** Residents hosting a neighbourhood/block party are asked to please contact the RNC & Fire Departments regarding the event to ensure efficiency and safety in the case of an emergency.

The Recreation and Leisure Services Department will inform Municipal Enforcement Officers about the details of each scheduled block party.

3. Bylaws: Residents are advised that all Municipal & Provincial Bylaws governing outdoor activity are to be followed during the event. (ie: as by the Town of Paradise Noise & Nuisance Regulations 2013).

4. Public Awareness:

- (i) The applicant for the block party is responsible for spreading awareness of the event to the effected residents.
- (ii) The event must have 50 % support to be approved.
- (iii) Any issue or complaints that residents have should be directed to the Special Event Recreation Technician.

5. Town Donation:

A \$100 donation can be made by the Town for approved block parties. There are limited funds to go towards these donations; therefore, donations will be made on a first come first serve basis until the funds run out. This funding is budgeted annually.

REVIEW: This policy may be subject to review following new knowledge and/or experience.

Chief Administrative Officer: Rochee Cumby Date: Jan 7 11/11